



DEPARTMENT OF PUBLIC ADMINISTRATION

Profile: 2009-10 To 2014-15

Maharshi Dayanand University, Rohtak

About The Department

- The department of Public Administration came into existence in 1991 as an independent department of Maharshi Dayanand University, Rohtak. The Department since its inception has been actively engaged in quality teaching, research and training as well as consultancy in the applied field of Public Administration. The department is one of the most active, vibrant and innovative centers in the discipline of Public Administration today. It has continually and systematically revised and updated its syllabi reflecting the changing concern of the discipline and the emerging needs of the society and functional areas of administration. The department has started M.A.(Hons)-5 years Integrated Course on professional basis since July, 2011.

About The Department

- Regarding professional touch of the subject the Department has initiated the process of starting new professional courses i.e. M.A. (Hons)-5 Years Integrated Course include eight streams of specialization like Disaster Management and Administration, Police Administration, Labour Welfare Administration, Social Welfare Administration, Good Governance, RTI and Administration, Human Rights and Administration, Banking and Insurance Administration etc. The department has prepared the scheme and syllabi for the PG Diploma Course in Human Resource Development under RUSA. The syllabi of these courses have been prepared in the manner to facilitate the professional training and aptitude among students, which will of course result in enhancing the employment avenues.

About The Department

Career Opportunities

- The discipline of Public Administration has great opportunities in its behavioral as well as theoretical framework. The subject of Public Administration is the leading subject in civil services examinations like All India Services, Central Services and State Civil Services. From the career prospects, the modern competitive world has given rise to a huge requirement of specialized, educated public administrators. There are number of jobs and career prospects for trained and motivated public administrators in the field of public as well as private sectors like: Administrative Officers, Human Resource Managers, Corporate Managers in Private Sector, Labour Welfare Officers/Inspectors as a consultant in budget and financial analysis, conducting research related to public relations or marketing, shaping organizational policy, programme development and implementation, problem solving and critical thinking as well as oversight of managerial or leadership programmes etc.

About The Department

- Teaching has recently been a good option for a public administrator as public administration is one of the most sought courses in educational institutions like the Universities, colleges and schools and research and training institutes. The 2nd Administrative Reforms Commission of India has recommended that the 'Disaster Management' as a body of knowledge should be introduced as a subject in Public Administration and Management. This recommendation of the Commission has been accepted by the Government of India (GOI) and UGC has directed all the universities of the country to implement the orders of GOI to start the above said course in Public Administration and Management Departments. The department of Public Administration has passed the scheme and syllabus of the course of M.A. Disaster Management and Administration in its PG Board of Studies meeting and the same is under process.

Courses Offered & Students Information 2014-15

Sr. No.	Name of the Programme	Male	Female	Total
1	M.A. 2 Years	49	12	61
2	M.A. 5 Year (Hons.)	50	16	66
3	M. Phil	07	08	15
4	Ph.D.	11	10	21
	Total	117	46	163

- The success rate in 2-year M.A. Programme is 87 percent and drop rate is 13 percent only.
- The Success Rate in 5-year M.A.(Integrated) Programme is 86 percent. Drop out rate is 14 percent only.
- The success Rate in M. Phil Programme is 90 percent and drop out rate is 10 percent only.

Course Curricula

- Semester system in all the programmes.
- Introduction of new programmes: (MA Disaster Management and Administration with the option of exit as P.G. Diploma in Disaster Management and Administration after one year from coming Session (2015-16)
- Syllabi of all the programmes regularly revised and updated in consultation with various stakeholders.
- Latest revision of syllabi has been conducted during Academic Session 2013-14.

Teaching Methods/Pedagogy

- Class Room Learning
- Group Discussion
- Role Playing
- Case Studies
- Activity Based Learning
- Presentations
- Assignments
- Guest Lectures

Important Ratios

Sr. No.	Description	Ratio	Ratio
		2009-10	2014-15
1	Teacher-Student Ratio	1:8	1:17
2	Teacher-Research Scholar Ratio	1:3	1:4

Faculty Position

Sr. No.	Positions	Existing Faculty	
		2009-10	2014-15
1	Professor	02	03
2	Associate Professor	02	-
3	Assistant Professors	-	-
4	Guest Faculty	02	05

Profile of the Faculty Members

Sr. No.	Name	Designation	Experience	Photograph
1	Dr. Shashi Kala Mehra	Professor	32	
2	Dr. S.S. Dahiya	Professor	20	
3	Dr. Anjana Rani	Professor	21	
4	Dr. Rajesh Kumar Kundu	Guest Faculty	15	
5	Dr. Jagbir Singh Narwal	Guest Faculty	15	

Existing Position of Supportive Staff

Sr. No.	Nature of Posts	Existing	
		2009-10	2014-15
1	Clerk	01	01
2	Peon	01	01

Research Projects

Sr.No.	Title of the Project	Major/Minor/Other Projects	Period of the Project From	To	Funding Agency	Amount in Rs.
01	The Role and Capacity of Panchayati Raj Institutions to Manage the Grass roots Health System: A Study in Haryana	Major Research Project	2007	2009	ICMR, New Delhi	4,67,000.00
2	Consumer Protection in India: A Study in North Haryana	Major	2009	2010	UGC, New Delhi	1,79,000.00
4	Role of NGOs in Women Empowerment: A Study of Middle East Haryana	Major	2009	2011	UGC, New Delhi	4,87,000.00

5	Consumer Satisfaction Level: A Study of Banking Services in Haryana	Major	2009	2011	Consumer Affairs Ministry, New Delhi	3,18,000.00
6	Police Personnel in Haryana: Service and Working Conditions	Major	2010	2012	UGC, New Delhi	6,76,200.00
7	Rural Entrepreneurship Strategies for Inclusive Growth: Role of Public Institutions (An Empirical Study of Selected Govt. Institutions of North India)	Major	2012	2014	UGC, New Delhi	7,52,200.00
8	Role of Khaps in Socio-Economic Development: A Study of Haryana	Minor	2011	2012	R.K. Foundation Fund, MDU, Rohtak	10,000.00

Publications

Sr. No.	Publications	National	International	Total
		2009-15	2009-15	2009-15
1	Research Papers	57	05	62
2	Books	05	-	05

Academic Events organized By the Institute/Department

Sr. No.	Academic Events	
		2009-10 to 2014-15
1	Seminars	04
2	Workshops	01
3	Debates	02

Participation of Faculty in Academic Events Organized by Universities/Institutions

Sr. No	Academic Events	Attended	Papers presented	Sessions chaired	Total
1	Conferences	5	5	1	5
2	Seminars	20	20	4	20
3	Workshops	5	5	1	5

Doctoral Guidance

Sr. No.	Description	Total
		2009-10 to 2014-15
1	Enrollment of Ph.D. Students (during the last 5 years)	25
2	Ph.D. Degree awarded to students (during the last 5 years)	23
3	Pursuing Ph.D.(as on date) and one case is under process. 8 candidates submitted Ph.D. Thesis	13

Learning/Knowledge Resources

Sr.No.	Learning Resources	Available Resources
1	Class Rooms	03 (Requirements -5+ 1 Computer Lab)
2	Faculty Rooms	06
3	Internet Connections	Whole Campus is Wi-Fi + Faculty Connection
4	Teaching Aids	1 LCD Projector, 1 TV, 2 OHPs, 1 Laptops, 1 Photocopier Machine, 5 Printer

Students' Performance Evaluation

Students assessment is based on multiple criteria which includes:

- Assignments
- Class Tests
- Periodical Tests
- Presentations
- Seminars
- Group Discussions
- Workshops

Significant Achievements

- About ten students have qualified STET examination.
- Two students have qualified the Civil Service Main Examination
- One student has been appointed as DSP in Haryana Police (Ist Rank Holder in HCS Result)
- Four students have been appointed as Labour Inspector in Haryana Labour Department
- One student has been appointed as Deputy District Public Relations Officer in 2009.
- Twelve students of the department have qualified UGC/JRF and NET examinations
- More than 25 students have been recently selected as Lectures (School Cadre) in Haryana Government.
- One student has been appointed as Judge in Haryana Judiciary Services.

Future Plan of Action

- ✓ To introduce the 2-year M.A. Disaster Management and Administration with the option of Exit as P.G. Diploma in Disaster Management and Administration after one year
- ✓ To establish Departmental Library and Computer Lab
- ✓ To introduce a P.G. Diploma in Public Policy Management
- ✓ To introduce the Society/Industry linking programmes
- ✓ To introduce a P.G. Diploma in Human Resource Development and Management
- ✓ To formulate MOU with LBS Academy of Administration

Student Assessment

Student assessment is based on multiple criteria including the following

- Assignments
- Class Tests
- Periodical Tests
- Presentations
- Seminars

Other Highlights

- Prof. Shashi Mehra has been Member UGC Review Committee for College of Potential
- Dr. Sewa Singh Dahiya Coordinator Placement Cell as well as Laison Cell of the University.
- Prof. Anjana Rani presented a paper in International Seminar, Spain, June 24-26, 2012
- Dr. Rajesh Kumar Kundu has worked as the Group Coordinator for judging the 11th National Youth Parliamentary Competition, 2012-13 of five different universities at National level appointed by the Ministry of Parliamentary Affairs.

Other Highlights

Thrust Areas

- Decentralised Administration
- Social Welfare Administration
- Good Governance
- Financial Administration
- Human Resource Development
- Disaster Management and Administration
- E-Governance
- Ethics in Administration
- Citizen Centric Administration





